
Organization of the admissions procedure to FEM Doctoral Study Programmes in the academic year 2024/2025

In accordance with the provisions of Section 49, paragraph 5 of Act No. 111/1998 Coll., on Higher Education Institutions and Amendment and Supplements to other Acts, the Faculty of Economics and Management of the Czech University of Life Sciences Prague publishes the following information related to the organisation of the admission procedure to Doctoral Study Programmes (DSP) in 2024, for DPS taught in the Czech language:

- Podniková a odvětvová ekonomika,
- Management,
- Regionální a sociální rozvoj,
- Systémové inženýrství a informatika,

and, in the English language:

- Sector Economics and Economics of Enterprises,
- Management,
- Regional and Social Development,
- System Engineering and Informatics

Date of admission procedure

The admission procedure for the above-mentioned DSPs takes place on **June 12, 2024**. In case of serious reasons, it is possible to participate in the admission procedure on an alternate date, on **August 28, 2024**. The Dean of the Faculty decides, based on an application from the candidate stating their reasons, whether to accept the candidate's request to attend on the alternative date.

Submission of applications for the admissions procedure

Applications are submitted via the internet application at <http://is.czu.cz> from **March 18, 2024**. The deadline for submitting applications ends on **April 30, 2024**. More information regarding filling in an application can be found on the faculty's website in the Science and Research section.

Doctoral studies (Ph.D.) – programmes studied in the Czech language

The condition for admission to study in the doctoral study program of the FEM CZU in Prague is the successful completion of the entrance exam and the proper completion of studies in a master's or a subsequent master's study programme. Applicants submit the university diploma of the master's degree on the day of the entrance exam. Applicants who have not received their diploma by this date will submit it on the day of enrollment.

Knowledge of the Czech language is also a condition for studying in programmes taught in the Czech language. Graduates of Czech and Slovak secondary schools or universities

(graduating from a study programme taught in the Czech language) demonstrate knowledge of the Czech language with proof of graduation.

Other study applicants prove their knowledge by passing a Czech language exam organized by the FEM CZU in Prague as part of the admissions process.

Applicants can apply to study in the following DSP study programs:

- Podniková a odvětvová ekonomika
- Management
- Regionální a sociální rozvoj
- Systémové inženýrství a informatika

Only applicants who have submitted a completed electronic application, paid the entrance exam fee and have a valid ID (citizen card or passport) can take the entrance exam.

The contents of the entrance exam are:

1. A professional discussion assessing the prerequisites for independent scientific and research activity and knowledge of the field based on evidence of the applicant's creative work; for the professional debate, the candidate submits a written proposal for the dissertation in the scope of a maximum of 2 A4 pages (including the bibliography), **no later than on May 17, 2024**, to the Science & Research department FEM CZU in Prague. Failure to deliver the dissertation proposal by the deadline results in an automatic exclusion from the admissions process.
2. An oral interview verifying knowledge of the English language (in the case of foreigners applying to the Czech programme, it is also necessary to pass an oral interview verifying knowledge of the Czech language).
3. An assessment of university performance and results – the arithmetic average of the classification of all subjects in the master's type of study, or in the last two years in the case of a five-year study programme.

Individual parts of the entrance exam are evaluated as follows:

Part of the entrance exam	Method of Evaluation
Professional discussion	Consensus evaluation by the admissions committee on a scale <ul style="list-style-type: none">- Excellent- Very Good- Good- Failed The chosen level of evaluation of the professional discussion with the applicant always has to be justified in writing by the admissions committee.
Interview - verification of knowledge of the English language (verification of Czech language in case of foreigners applying to Czech programmes)	Evaluation by the examiner on a scale <ul style="list-style-type: none">- passed- failed The chosen level of evaluation of the interview with the candidate must always be justified in writing by the interviewer.
Assessment of university study results	Arithmetic mean (average) value

Passing the entrance exam is considered successful if the candidate is classified

- "Excellent", "Very Good" or "Good" in the professional discourse, and at the same time
- "passed" in the Interview - verification of English language skills (or Czech language skills, for foreigners)

Decision on acceptance and notification of applicants

Admission to study is decided by the Dean based on the result of the entrance exam. Applicants will receive information about the result of the admissions procedure no later than 15 days after the end of the admissions procedure.

Maximum number of admitted students

Following the provisions of Section 49 of Act No. 111/1998 Coll., on Higher Education Institutions and Amendment and Supplements to other Acts, the FEM CZU in Prague sets the maximum number of accepted applicants to the 1st year DSP FEM study programmes studied in the Czech language in the academic year 2024/2025 for 50 admitted applicants as follows:

Study programme	Form of study	Indicative number of accepted students
Podniková a odvětvová ekonomika	full-time	10
Podniková a odvětvová ekonomika	distance	2
Management	full-time	10
Management	distance	2
Regionální a sociální rozvoj	full-time	10
Regionální a sociální rozvoj	distance	2
Systémové inženýrství a informatika	full-time	10
Systémové inženýrství a informatika	distance	2

If more applicants than the maximum number of admitted applicants successfully pass the entrance exam for the given program and form of study, the applicants will be admitted in the order determined by the evaluation of the professional debate. In the case of the same evaluation of the professional debate, the order of the same evaluated candidates will be determined according to the results from the university.

In case of failure to meet the maximum set admission number, the Dean of the faculty may, through a Dean's Regulation, decide to extend the deadline for accepting applications for all programmes for which the admission procedure has been announced, or only for some selected programmes.

Doctoral studies (Ph.D.) – programs studied in the English language

The condition for admission to study in the doctoral study program of FEM CZU in Prague, studied in English, is the successful completion of the entrance exam and proper completion of studies in a master's or a subsequent master's study program. Applicants submit the university diploma of the master's degree on the day of the entrance exam. Applicants who have not received their diploma by this deadline will submit it on the day of enrollment, including the internal evaluation of their foreign education.

There is a fee for studying in individual study programmes studied in English in accordance with the applicable Dean's Regulation.

Applicants can apply to study in the following DSP study programmes taught in English:

- Sector Economics and Economics of Enterprises
- Management
- Regional and Social Development
- Systems Engineering and Informatics

Only applicants who have submitted a completed electronic application, paid the entrance exam fee and have a valid ID (citizen card or passport) can take the entrance exam. The contents of the entrance exam are:

1. A professional discussion assessing the prerequisites for independent scientific and research activity and knowledge of the field based on evidence of the applicant's own creative work; for the purpose of the professional debate, the candidate submits a written proposal for the dissertation in the scope of a maximum of 2 A4 pages of (including the bibliography), no later than on **May 17, 2024**, to the Science & Research department FEM CZU in Prague.
2. An oral interview verifying the knowledge of the English language.

Individual parts of the entrance exam are evaluated as follows:

Part of the entrance exam	Method of Evaluation
Professional discussion	Consensus evaluation by the admissions committee on a scale - Excellent - Very Good - Good - Failed The chosen level of evaluation of the professional discussion with the applicant always has to be justified in writing by the admissions committee.
Interview - verification of knowledge of the English language	Evaluation by the examiner on a scale - passed - failed The chosen level of evaluation of the interview with the candidate must always be justified in writing by the interviewer.

Passing the entrance exam is considered successful if the candidate is classified

- "Excellent", "Very Good" or "Good" in the professional discourse, and at the same time
- "passed" in the Interview - verification of English language skills

In case of failure to meet the maximum set admission number, the Dean of the faculty may, by means of a Dean's Regulation, decide to extend the deadline for accepting applications for all programmes for which the admission procedure has been announced, or only for some selected programmes.

Decision on acceptance and notification of applicants

Admission to study is decided by the Dean based on the result of the entrance exam. Applicants will receive information about the result of the admissions procedure no later than 15 days after the end of the admissions procedure.

Maximum number of admitted students

In accordance with the provisions of Section 49 of Act No. 111/1998 Coll., on Higher Education Institutions and Amendment and Supplements to other Acts, the FEM CZU in Prague sets the maximum number of accepted applicants to the 1st year DSP FEM study programmes studied in the English language in the academic year 2024/2025 for 50 admitted applicants as follows:

Study programme	Form of study	Indicative number of accepted students
Sector Economics and Economics of Enterprises	full-time	10
Sector Economics and Economics of Enterprises	distance	2
Management	full-time	10
Management	distance	2
Regional and Social Development	full-time	10
Regional and Social Development	distance	2
Systems Engineering and Informatics	full-time	10
Systems Engineering and Informatics	distance	2

doc. Ing. Tomáš Šubrt, Ph.D.
The Dean of FEM CZU in Prague

In Prague on December 14, 2023